

**Area Southeast Residents Together (ASERT)
Neighborhood Association
BYLAWS**

ARTICLE I

ORGANIZATION: Name, Purpose, Boundary

Section 1. The Name. The name of this organization shall be the Area Southeast Residents Together (ASERT), Neighborhood Association, hereinafter referred to as the Association.

Section 2. Purpose. The purpose of this organization shall be to provide an opportunity for members to cooperate with each other and the City on matters effecting the neighborhood and the City as a whole. Means of accomplishing this purpose shall include but not be limited to:

- A. providing a public forum for the review and the evaluation of issues and problems affecting our neighborhood and our city, and the education of citizens, groups and government bodies with respect to such issues and problems;
- B. serving as a voice for our neighborhood in presenting our views and testimony before private and public bodies such as service clubs, other neighborhood associations or groups and the City Council on issues and concerns having impact on both our neighborhood and our city;
- C. providing better channels of communication and dissemination of accurate information between the government and the citizens at large; and
- D. promoting a forum through which citizens may promote and implement neighborhood activities such as long-range planning, public safety programs, and the general livability of the neighborhoods.

Section 3. Boundary. The boundary shall be as follows: That portion of the City of Gresham, Oregon at Powell Blvd; from S.E. Roberts Avenue to 242nd (Hogan) Avenue; 242nd (Hogan) Avenue from Powell Boulevard, (including the properties facing onto the east side of Hogan; south to the Springwater Trail, following the trail west to Ambleside and then north to Roberts, to Powell.

ARTICLE II

Membership

Section 1. Eligibility. The Association shall not deny membership rights or access to the benefits of the Association to any individual on the basis of race, creed, color, gender, age, heritage, national origin, or income.

Section 2. Membership Dues. No membership dues or fees shall be required in order to belong to the Association. All contributions provided to the Association shall be voluntary.

Section 3. Voting Rights. A voting member is one who owns property, lives or conducts a business within the boundaries of the Association. Upon request, identification may be required for proof of residency. Only voting members are entitled to vote on any Association matter. Voting shall be done in person only.

ARTICLE III

Meetings of Members

Section 1. Annual Meeting. The members of the Association shall hold one general membership meeting annually. The annual membership meeting shall be held at a time and location determined by the officers of the Association. The location should be within the association boundaries or nearest practical location nearby.

Section 2. Special Meetings. Special meetings of the members may be called by the President or by 6 members.

Section 3. Notice. Written or printed notice of an annual meeting or special meeting shall include: the place, day and hour of the meeting, and the purpose(s) for which the meeting is called. Notices shall be given not less than seven days before the meeting. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail, with postage fully prepaid. To conform with the public meeting Laws, Notice of all annual meetings shall be sent to local newspapers for publication. The notice shall contain a list of principal subjects to be considered.

Reasonable notice must also be given to the public at large, although this does not need to be direct. To meet the minimum requirement regarding notification of the public at large, a notice shall be posted in a place accessible to the public, such as city hall. However, neighborhood associations are encouraged to provide public notice as broadly as practical. If the meeting concerns a certain application or property, the property owner and applicant shall be afforded notice.

"Emergency" meetings may be called with a minimum of 24-hour notice, pursuant to ORS 192.640(3). However, neighborhood associations are encouraged to set meeting and provide notice as far in advance as possible, so as to encourage maximum participation. Press releases or phone calls shall be issued to the media, when possible. Every effort shall be made to contact members of the association who have attended the last two association meetings.

Section 4. Quorum. Six members, including proxies, present at any annual or special meeting of the members shall constitute a quorum at the meeting. A vote of the majority of the members present at a meeting at which a quorum is present shall be necessary for the adoption of any matter voted upon by the members, unless a greater proportion is required by Roberts Rule of Order.

Section 5. Minutes. Minutes shall be taken by the Secretary or a member designated to serve as secretary for the meeting. Minutes shall comply with ORS 192.650 and shall be available to anyone upon request. (Note: Open to public, not at places which practice discrimination 192.630(3), 192.630(1); Disability – 192.630(5); [Exec. Session – 192.660]

Section 6. Roberts Rules of Order will be the method used for running all association meetings quickly and fairly.

ARTICLE IV

Executive Board

Section 1. Officers. The officers of the Association shall be a President, a Vice President, and a Secretary/Treasurer. A list of current officers shall be kept on file with the City of Gresham

Section 2. Term of Office. The President, Vice President, Secretary/Treasurer shall be elected annually by the membership. Each officer shall hold office until his/her successor has been duly elected and qualified.

Section 3. Vacancies. A vacancy in any office because of death, resignation, disqualification, or otherwise, may be filled for the unexpired portion of the term by a member chosen by other officers or by the membership at the next annual meeting or at a special meeting.

Section 4. Power and Duties.

A. President. The President shall preside at all meetings; conduct the business of the Association by mail; appoint committee chairpersons; prepare an annual budget and report; and be responsible for upholding the Association's Bylaws and rules. The president shall attend the Neighborhood Coalition meetings or assign it to another person.

B. Vice President. The Vice President shall assume the responsibilities of and perform the duties of the President in his/her absence; be responsible for reviewing and updating the bylaws; and perform such other duties as assigned.

C. Secretary/Treasurer. The Secretary/Treasurer shall record and keep the minutes of all meetings; mail notices and information to members as required; maintain a file of Association documents; maintain a file of incoming and outgoing correspondence, and assure that the City receive such information as ordinances require. He/she shall also receive and disburse all Association funds; deposit Association funds in such banking institutions as the officers shall authorize; present a financial report at the annual meeting; and present a treasurer's report at each meeting.

ARTICLE V

Election of Officers

Section 1. Time and Place. The officers shall be elected at the Annual Meeting of the members of the Association.

Section 2. Eligibility. Only persons eligible for membership shall be qualified to hold elected or appointed positions.

Section 3. Election. All nominees shall be submitted to the members present at the Annual Meeting. Every member present at the meeting shall be entitled to one vote for each officer to be elected. Nominees for each office shall be elected according to total number of votes received from the members.

ARTICLE VI

Meetings of Officers

Section 1. Special Meetings. Meetings of the officers may be called by or at the request of the president or any two officers and shall be held at such place as the officers may determine. Meetings of the Officers shall be open to all members of the Association.

Section 2. Quorum. The presence of two officers shall constitute a quorum.

Section 3. Decisions. The act of the majority of the officers present at a meeting at which a quorum is present shall be the act of the officers unless the act of a greater number is required by law or by these Bylaws.

ARTICLE VII

Standing Committees

Section 1. Standing Committees. All standing committees can be in existence for the duration of the Association and members shall be appointed or reappointed on an annual basis.

Section 2. Name and Purpose.

- A. Land Use Committee.** The committee's purpose will be to review proposed land use, road construction and zoning changes that affect the area of the Association. The Land Use Committee shall make recommendations to the officers regarding the Association's position and action on such issues.
- B. Crime Prevention Committee.** The purpose of the committee shall be to create an awareness of adverse conditions, provide crime prevention education and assist in establishing crime prevention activities within Association Boundaries.

Section 3. Other Committees. All other committees shall be ad hoc and created at the direction of the Officers.

ARTICLE VIII

Miscellaneous

Section 1. Grievances. Any member objecting to or challenging any action of an officer, committee, or the Association shall provide written notice to the officer, members of the committee, or the Officers within 15 days of such action specifying the action objected to or challenged and the grounds for the

challenge. The officer, committee, or officerse shall review the written objection or challenge and shall consider such action or refer the matter:

A. To the Officers, in the case of a challenge or objection to an action of an officer or committee,
or

B. To the members in the case of a challenge or objection to an action of Officers.

ARTICLE IX

Amendments

Section 1. Amendments. These Bylaws may be amended at any regular or special meeting of the members at which a quorum is present; by a majority vote of all members present, provided that notice of such an amendment shall have been given to all Officers at least thirty (30) days prior to the date on which the amendment is to be approved.

Section 2. Placement. An up-to-date copy of the Bylaws shall be kept with the City.

Approval this date of January 26, 2010 by
John L. Vandermosten, Vice President.